

## How to become a volunteer in LISD?

1. Complete the online volunteer application in [English](#) or [Spanish](#).

**Note:** A volunteer application must be updated, completed and submitted each year. The status will be active for one calendar year from the date the application was confirmed and approved. One-month prior to the expiration, an email will be automatically sent to the volunteer to remind them to renew.

2. Once approved, the volunteer will receive an email from vSoft/Raptor containing a link to the **Virtual Volunteer** site [www.v-volunteer.com](http://www.v-volunteer.com) and their login credentials. This site will allow the volunteer to edit or update any of their profile information, as needed.



The **Virtual Volunteer** site will display a dashboard containing the volunteer's profile information, driver's license picture (once scanned at the campus) and a history of volunteer hours logged.

3. The approved volunteer's profile information will then be uploaded to the campus volunteer site (selected in the application) and an email sent to include login credentials and a temporary password. This will allow the volunteer to view upcoming events and opportunities to serve unique to that campus. There is an option to opt-out of receiving communications from the campus at the bottom of the welcome email.

## Frequently Asked Questions?

### Will volunteers still be required to print their name badges online?

No, a Raptor sticker will be printed when the volunteer checks in to the school and should be worn always on campus.

### How will the volunteers be easily identified when working outside normal school hours?

Each campus volunteer coordinator and administrative staff will have a process to verify approved volunteers for events outside of normal school hours.

### Do current LISD employees need to complete a volunteer application?

No, all current LISD employees will automatically be uploaded into the Raptor Volunteer Module as approved volunteers. New to the district employees will be uploaded once a month.

## VOLUNTEER

